

## Site Council Meeting Minutes 6-1-09

In attendance: Kathryn Nikas, Kara Delaney, Lisa Salisbury, MaryAnn York, Terry Marcille, Alicia Caron (new parent), Josh Kennedy (community rep), Lisa Simmons, Michelle Blaeser (new parent), Susan Dwyer (parent), Candyce Wainwright, Barbara Boulay (new staff rep.), Sandy Karcher (parent)

1. Introductions of new members and thanks to those members moving on.  
Other new members joining Site Council next year: Alison Barton (Gr.2)  
Kathryn is looking for another teacher rep. as well as community members
2. Last community involvement event
  - a. Sing along on June 9<sup>th</sup> at noon time or June 24<sup>th</sup> at 11:45 (Terry/Lisa talk to grade level and get back to Kathryn this week)
  - b. Need to swap lunch times & talk to Toby about music
3. Recap of 2008-2009 Site Council initiatives
  - a. Community Outreach Sub-Committee
    - i. Volunteer/ expertise data base compiled of parents willing to volunteer in different capacities within school in the future
    - ii. Community Readers' Day in March: almost 20 volunteers from the community came in to read and talk about their role within the town
    - iii. Earth Day: parent came to speak to school about renewable energy; whole school took time to clean grounds during a 15-20 minute time block; students were encouraged to bring lunch from home, keep lights out and take the bus
    - iv. Books in Bloom
    - v. Council on Aging
  - b. School Improvement
    - i. Student survey development: students were surveyed about their attitudes and perceptions about school and learning (bullying survey and focus groups)
    - ii. Teachers were surveyed in staff meetings and online survey
    - iii. Parent were surveyed around school perceptions through online survey
    - iv. Surveys will be shared with staff on June 8<sup>th</sup> and at School Committee on June 16<sup>th</sup>
    - v. Some minor adjustments will be made to the School Improvement Plan for next year; report and plan with changes will be available on the web
    - vi. Next year possibly do some teacher and parent focus groups, similar to focus groups for students done this year
  - c. Budget process/development
    - i. Budget status discussions and reporting out
    - ii. Site Council will hopefully be a continuing forum for parents looking for more information

- d. Development of weather-related protocol as requested by School Committee
  - e. Contributions to the Building Use Policy developed by the School Committee
4. Ideas for next year
- a. Bus issues: coffee with bus drivers again, bullying on bus concerns (educating parents about ways to help if there are issues)
  - b. Library connection: have individual classrooms contribute displays each month
  - c. Encouraging parents and community members to come to meetings if they have concerns or ideas
    - i. Talk about it at Open House
    - ii. Site Council FACT sheet
    - iii. Parent-hosted coffees to get to know Principal, Site Council or other groups?
  - d. Joint Site Council meeting with Spofford Pond (perhaps in fall to work on some similar issues together?)
  - e. Need a Site Council Co-chair as well as Secretary for next year
  - f. Please email Kathryn this summer if you think of any other ideas to talk about in September